

Date: January 20, 2016

Date Minutes Approved: January 25, 2016

BOARD OF SELECTMEN

Present: Theodore Flynn, Chair; and Shawn Dahlen, Vice-Chair

Absent: David J. Madigan, Clerk

Staff: René J. Read, Town Manager; and Nancy O'Connor, Executive Assistant

Additional attendee: Susan Kelley, Town Clerk

CONVENED IN OPEN SESSION –

I. CALL TO ORDER - The meeting was called to order at 8:00am in the Mural Room.

II. OPEN FORUM Nothing brought forward.

III. RESIGNATION

Mr. Flynn stated that Mr. Bertram Walters submitted his resignation to Michelle Gill, Executive Director of the Duxbury Housing Authority, effective January 7, 2016. A copy Mr. Walters' letter of resignation was received and stamped in by the Town Clerk's office on January 12, 2016.

IV. NEW BUSINESS

Call for Special Election to be held in conjunction with the Annual Town Election on March 26, 2016 to fill the Duxbury Housing Authority 2-year unexpired term.

Ms. Susan Kelley, Town Clerk, said that due to timing of this resignation, there is a small window to include this position on the ballot; therefore, requiring a vote of the Board of Selectmen. Mr. Dahlen moved that the Board of Selectmen vote to place the unexpired term for the Duxbury Housing Authority, created by the resignation of Bertram Walters, on the March 26th Annual Town Election ballot.

Seconded by Mr. Flynn. Vote: 2:0:0

V CONTRACTS

National Council on Aging Grant to the Duxbury Council on Aging

Mr. Dahlen moved that the Board of Selectmen approve and authorize the Chair to execute the Grantee Agreement between the National Council on Aging, Inc. and the Town of Duxbury Council on Aging covering a term from January 1, 2016 through December 31, 2016. Seconded by Mr. Flynn. Vote: 2:0:0

VI ADJOURNMENT

At approximately 8:07am Mr. Dahlen moved that the Board adjourn. Seconded by Mr. Flynn. Vote: 2:0:0

Minutes submitted by Nancy O'Connor

LIST OF DOCUMENTS (documents are kept in the Board of Selectmen files)

- 1) Agenda
- 2) Resignation form and letter from Mr. Walters
- 3) Motion to include unexpired term on ballot
- 4) Grantee Agreement – National Council on Aging